

CITY OF MILPITAS
SISTER CITIES ADVISORY COMMISSION (SCC)
COMMITTEE CONFERENCE ROOM

MINUTES
AUGUST 27, 2015

- I. Call to Order and Roll Call** Chair Grilli called the meeting to order at 6:05 p.m. Commissioners present: Arbaugh, Arefi, Chang, Chen, Grilli. Alternate Commissioner Llamas present. Absent commissioners: Mateo, Serpa.
- Council Liaison Marsha Grilli: Present
MHS Student Liaison Mikayla Horyza: Present
MUSD Liaison Gunawan Alisantosa: Absent
Staff Liaison Leslie Stobbe: Present
- II. Alternates Seating of** Alternate Commissioner Llamas was seated.
- III. Allegiance Pledge of** Led by Chair Grilli.
- IV. Minutes** MOTION to approve the minutes of May 28, 2015.
M / S: Arbaugh / Chen Ayes: All
- V. Agenda** MOTION to approve the agenda of August 27, 2015.
M / S: Chen / Arbaugh Ayes: All
- VI. Announcements:** None.
- VII. Public Forum:** None.
- VIII. New Business**
- 1. SCC Presentation to City Council on September 1, 2015**
Commissioners reviewed a PowerPoint presentation with staff. Chair Grilli discussed his talking points for the presentation. Consensus was that the slides and content were ready for presentation. Commissioners Arbaugh and Chen stated they would attend the Council meeting to support Chair Grilli.
- IX. Old Business**
- 1. Annual Work Plan and Council Presentation**
The SCC again reviewed a draft work plan for fiscal year 2015-16. Updates were noted and accepted.

*Milpitas Sister Cities Commission
Meeting Minutes of
August 27, 2015*

2. Seongnam City, Draft Memorandum of Understanding Review

A final draft MOU was distributed and discussed. Language changes to Item 7 from the City Attorney were presented. Discussion followed regarding rewording the recommended language and it was determined that the SCC would again vote to recommend the MOU with the changes.

MOTION: To approve the changes as discussed to Item 7 of the MOU and recommend the MOU for a Sister City Relationship with Seongnam City to the City Council.

M / S: Arbaugh / Llamas

Ayes: All

3. Fundraising & Promotions Subcommittee

Staff read the staff report for the September 1 presentation to Council. Commissioner Arefi noted that he presented a written, as well as verbal, report at the May 28 meeting. There was consensus approval of the staff report.

4. Sister City Display of Memorandums of Understanding (MOUs)

Staff had no updates on this item.

5. E-Pal Project with Sister Cities

Staff reported that she and Digital Business Academy teacher Andrea Hutchinson will meet in early September to gear-up for another year. Chair Grilli suggested that staff check with the teacher to determine if she is interested, or would find another interested teacher, in a possible fundraiser at the 2016 International BBQ, which would include finding students to participate to raise funds. The Student Liaison asked to help with E-Pal coordination. Discussion followed regarding student groups and obtaining a list of groups and the name of the Associate Principal in charge of the student groups.

6. Tsukuba City, Japan

Tsukuba staff provided 13 students to connect with Milpitas students for the E-Pal Project.

7. Dagupan City, Philippines

No new activity to report. Chair Grilli noted that the SCC still needs a lead commissioner for this sister city.

8. Huizhou Municipality, China

No new activity to report.

X. Student Liaison Report

The Student Liaison reported that she has just started her sophomore year and there is no new news to report.

XI. City Council Liaison Report – None

XII. School District Liaison Report – None

XIII. Future Agenda Items

1. Sister City Relationships / Cultural Exchanges
 - i. Tsukuba, Japan
 - ii. Dagupan, Philippines
 - iii. Huizhou, China
2. Sign Noting Sister Cities in City Plaza
3. Sister City in Latin America

XII. Adjournment

No further business was discussed. Chair Grilli requested a motion to adjourn the meeting at 6:50 p.m. until the regular meeting of August 27, 2015.

MOTION: Adjourn the meeting of May 28, 2015 to the regular meeting of August 27, 2015.

M / S: Chen / Arefi

Ayes: All

Respectfully Submitted,

Leslie Stobbe
Staff Liaison